

In response to the recent developments surrounding COVID-19, we want to let you know that we're vigilantly monitoring the CDC and have precautions in place to ensure our team remains safe, healthy, and ready to help. We appreciate your patience and understanding during this time. We wish safety and wellness to you, your colleagues, and family.

March 30, 2020

To our Tenant business partners, staff and patrons:

This is a reminder that we continue to be vigilant and stay healthy.

Our goal at Hong Kong Market and Asia Times Square is to be here for our customers and the community we serve when they need us most. In time of uncertainty, we must assure that we are doing our very best to keep our stores cleaned, opened, and fully stocked.

At Hong Kong Market and Asia Times Square our staff is diligently working to keep our environment safe for your businesses and are grateful for their hard work. That is what makes it possible for us to keep our doors open.

That said; here are a few updates handed down from the City, County, State and federal level regarding safety from COVID-19:

- Wash hands often for 20 seconds and encourage others to do the same.
- If no soap and water are available, use hand sanitizer with at least 60% alcohol.
- Cover coughs and sneezes with a tissue, then throw the tissue away.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Disinfect surfaces, buttons, handles, knobs, and other places touched often.
- Avoid close contact with people who are sick.

**If you are sick:**

- Stay home: People who are mildly ill with COVID-19 are able to isolate at home during their illness. You should restrict activities outside your home, except for getting medical care.
- Avoid public areas: Do not go to work, school, or public areas.
- Avoid public transportation: Avoid using public transportation, ride-sharing, or taxis.
- Please follow the guidelines above and let your managers know immediately if you have any concerns. Regarding wearing face mask, below is what the government suggests:

**Wear a facemask if you are sick:**

- If you are sick: You should wear a facemask when you are around other people (e.g., sharing a room or vehicle) or pets and before you enter a healthcare provider's office.

- If you are caring for others: If the person who is sick is not able to wear a facemask (for example, because it causes trouble breathing), then people who live with the person who is sick should not stay in the same room with them, or they should wear a facemask if they enter a room with the person who is sick.

This virus is passed on by small droplets from sneezing or coughing. It enters the body through eyes, nose, mouth. Keep your hands away from your face. If you touch something that others have touched, you can get the virus after you touch that item and then touch your eyes, nose or mouth. Wash your hands.

If you are 60 or older, if you have respiratory issues, if you have diabetes, low kidney function, heart issues, please protect yourselves. This is hardest on the elderly and hardest on elder males.

WE are here to support our tenant and employees. If you see something concerning, say something to Bichlam [bichlam@aquamgmtllc.com](mailto:bichlam@aquamgmtllc.com) (972-975-5100), our Office Manager at Asia Times Square or to your business manager.

Our goal is good health while meeting the needs of our community. Please take this seriously.

Respectfully,